

ESCROW COMPANY

PROPERTY ADDRESS

ESCROW OFFICER EMAIL TEL.

ESCROW NUMBER DATE OPENED

SELLERS

Name(s) _____
Address _____
City _____ Zip _____
Home Tel _____ Work Tel _____
Sellers Forwarding
Address _____
City _____ Zip _____
New Home Tel _____

PAYOFFS

1st Trustee Lender _____
Loan No. _____ Loan Rep. _____
Address _____
Zip _____ Tel _____ Fax _____
Loan Balance \$ _____ Statement Requested _____
2nd. Trustee Lender _____
Loan No. _____ Loan Rep. _____
Address _____
Zip _____ Tel _____ Fax _____
Loan Balance \$ _____ Statement Requested _____
3rd. Trustee Lender _____
Loan No. _____ Loan Rep. _____
Address _____
Zip _____ Tel _____ Fax _____
Loan Balance \$ _____ Statement Requested _____

INSPECTIONS

Table with columns: NAME, PHONE, ORDER DATE, REC'D. Rows include Termite Company, Roof Company, Pool Company, Geological Report, Home Warranty Co.

Work Required NO [] YES [] AMOUNT \$ _____
Date Completed _____

HOME OWNERS ASSOC.

Association Name _____
Management Co. Name _____
Address _____
Tel _____
CC&R's Received: ___ No ___ Yes Date Received _____

TITLE INSURANCE

Preliminary Report Ordered? _____ Date Received _____
Title Co. _____ Contact _____
Tel _____ Fax _____ E-Mail _____
Legal Description _____
Assessor's Parcel # _____
Premium _____ Date Received by Escrow _____

COMMISSIONS

_____% Sales Price \$ _____ Total Amount \$ _____
Franchise Fee _____% \$ _____
Listing Broker _____% \$ _____
Selling Broker _____% \$ _____
Other _____% \$ _____
Other _____% \$ _____
Board _____ MLS # _____ No ___ Yes ___

BUYERS

Name(s) _____
Address _____
City _____ Zip _____
Home Tel: _____ Work Tel _____

VESTING

Deposit Amount \$ _____ Cash [] Check []
Check No. _____ Deposit Date _____
Escrow Account [] Trust Account [] _____ []

TERMS

LOAN _____ ASSUMPTION _____ SUBJECT TO _____
FHA _____ VA _____ CAL-VET _____ ALL CASH _____
SELLER CARRY-BACK _____ ALL INCLUSIVE D/T (AITD) _____
First Trust Deed \$ _____
Second Trust Deed \$ _____
Down Payment (Bal.) \$ _____
Deposit \$ _____
Purchase Price \$ _____
Funds Needed to Close \$ _____ Date Received _____
Estimated Closing Date _____

LOAN COMMITMENTS

PRIMARY LENDER _____
Contact _____ Loan No. _____
Address _____
Zip _____
Tel _____ Fax _____ E-mail _____
Amount \$ _____ Int. Rate _____% (____ APR)
Loan Fee \$ _____ FHA _____ VA _____ Discount _____
Points _____ No. of Years _____
Impounds _____ Expiration Date _____
Additional Terms _____
Loan Approved? _____ Date Approved _____

SECONDARY LENDER _____
Contact _____ Loan No. _____
Address _____
Zip _____
Tel _____ Fax _____ E-mail _____
Amount \$ _____ Int. Rate _____% (____ APR)
Loan Fee \$ _____ Points _____ No. of Years _____
Additional Terms _____
Loan Approved? _____ Date Approved _____

FIRE INSURANCE

Buyer Will Assume Existing Fire Insurance? _____
Agent _____ Tel _____
Carrier _____ Date _____
Premium _____ Date Received by Escrow _____

ESCROW DOCUMENTS

Table with columns: Document Type, Buyer, Seller. Rows include Signed Instructions, Amendments, Closing Statement.

DATE ESCROW CLOSED: ____/____/____

ITEMS TO COME AFTER ESCROW CLOSES

Table with columns: NEED, DATE REC'D, Item Description. Rows include Policy of Title Insurance, Reconveyance to Come (), Copy of Recorded Documents, Funds in the Amount of \$, Receipt for Original Note, Holding \$, Instructions to Release Funds.